

## **HOUSEKEEPING DESCRIPTION**

- Arrive 15 minutes prior to assigned shift
- Able to work weekends and holidays
- Clean and maintain all lodging accommodations
- Laundry
- Ordering supplies as needed
- Spa- maintain and clean as needed
- Minimal Landscaping
- Interface with Maintenance department regularly regarding repairs
- Changing filters on monthly basis
- Keep laundry rooms cleaned and organized
- Lost and Found
- Help keep all Resort public areas looking nice and clean
- Stand and walk for long periods of time
- Keep a clean and tidy workspace
- Able to follow written and verbal instructions
- Able to self-motivate in work environment